



Online Application – 2022-2023

User Manual

1. Registration Process

1. The Complete process is divided into 5 easy steps
 - a. Registration
 - b. Qualification
 - c. Upload Images
 - d. Online Fee Payment
 - e. Print Application Form

Important: Candidates will be informed through SMS / Email time to time. Kindly provide your valid email ID / contact number.

Avoid using the special characters while filling the online form.

Step 1. How to Register

Register Now

Click on Register Now button followed by Two options given below

1. New Registration
2. Application Login

The Login Page is shown below; to register, click Register Now on the New Registration Section. If you have already registered then you can opt for login, enter your User ID and Password, which you received through SMS and/or email after registering, and click the Login button.

The screenshot shows the SAU Admissions 2022-2023 website. The header includes the SAU logo and contact information for Technical Support (+91-9810285068, +91-9717894424) and Admission Support (+91-11-24122512-14, +91-11-24195000). The navigation menu includes Home, Registration, Login, and Key Dates. The main content area is divided into two sections: 'Admissions 2022-2023' and 'New Registration'. The 'Admissions 2022-2023' section has a 'Login to Your Account' link and a form for 'Already registered login here' with fields for 'User ID*' (containing '101984'), 'Password*', and 'Enter Security Code*' (with a CAPTCHA image showing '5 0 3 5'). A 'LOGIN' button is located below the form. The 'New Registration' section has a 'Click the button below to new Registration' link and a prominent green 'REGISTER NOW' button.

New Applicant Registration Page

1. Registration

To create user IDs, candidates have to fill out their basic information after clicking the Register Now button. All fields are mandatory.

The screenshot shows the 'Registration Form' for the 2022-2023 session. The form includes fields for Name (RAJAN TYAGI), Date of Birth (8, March, 1990), Email (RAJANTYAGI125000@GMAIL.COM), and Mobile Number (+91-INDIA 9560818295). A CAPTCHA image shows the number 10282. A 'REGISTER' button is located at the bottom right of the form. To the right of the form is a 'Technical Support' section with contact information for email (technical@sau.int) and mobile (+91-9810285068, +91-9717894424) for general support, and email (admission@sau.int) and mobile (+91-11-24122512-14, +91-11-24195000) for admission-related queries.

2. Email and Mobile Verification

Once the details are filled by the candidate, candidate have to verify/confirm their Mobile number and Email ID by entering the OTP's sent to their respective Mobile Number and Email ID.

The screenshot shows a modal titled 'Email / Mobile Verification'. It contains two input fields: 'Enter Mobile No. OTP*' and 'Enter Email ID OTP*'. A 'SUBMIT' button is located at the bottom of the modal.

After the OTPs have been entered and submitted, the initial step of registration is complete. A notification of Registration Confirmation will appear.

Registration Confirmation

Dear RAJAN TYAGI,

You have completed the **initial Step** of Registration process for SAU REGISTRATION 2022-2023 SESSION. You are now required to proceed with further steps of Registration in order to successfully register yourself for the SAU REGISTRATION 2022-2023 SESSION. Kindly read Instructions carefully, specifically the instructions related to [procedure of preparing images of Photograph/Signature.](#)

Login Details
User ID: 102000
Password: 08031990

Complete following steps before the closing date (21 April,2022):

Step 2: Qualification
Step 3: Upload Images
Step 4: Payment
Step 5: Print Registration Form

Please login using you're the User ID and Password given above to complete your application before the application closing date.

[Proceed](#)

3. Candidate Dashboard

Once the candidates click the Proceed button on the confirmation page, they will be directed to their respective dashboard and can click on the Complete Your Registration button to complete their registration in regard to the following (step by step)

- i. Registration
- ii. Qualification
- iii. Upload Images
- iv. Payment
- v. Print Form

The dashboard features a sidebar on the left with a profile picture and a list of steps: Dashboard, Step 1 -> Registration (highlighted), Step 2 -> Qualification, Step 3 -> Upload Images, Step 4 -> Payment, and Step 5 -> Print Form. The main content area is titled 'Dashboard' and contains a table for 'Candidate Basic Details'.

Candidate Basic Details			
User ID	102000	Candidate Name	RAJAN TYAGI
Date of Birth	08/03/1990	Email Id	RAJANTYAGI125000@GMAIL.COM
Mobile No.	9560818295	Mother's Name	
Father's Name		Gender	
Country of Residence		Country of Nationality	INDIA
Applied Programmes			

[COMPLETE YOUR REGISTRATION](#)

i. STEP 1: Registration

In Step 1, candidates must provide their basic information along with their present and permanent addresses. Candidates also have to select their preferred test country and test city (two options). Finally, candidates must choose the programme(s) they would like to apply for from the list and then click on the save & Continue button.

Registration

Basic Details

Candidate Name* RAJAN TYAGI	Father's Name* MUKESH TYAGI
Mother's Name* KAVITA TYAGI	Gender* MALE
Country of Residence* +91 - INDIA	Preferred Test Country* INDIA
Preferred Test Centre City 1* DELHI NCR (INDIA)	Preferred Test Centre City 2* LUCKNOW (INDIA)
How Did You Come to Know About South Asian University (SAU) ?* SOCIAL MEDIA	

Basic Details

Permanent Address	Present Address <input checked="" type="checkbox"/> Same as Permanent
Address Line 1:* INDIRAPURAM GHAZIABAD	Address Line 1:* INDIRAPURAM GHAZIABAD
Address Line 2: ADITYA MALL	Address Line 2: ADITYA MALL
City:* GHAZIABAD	City:* GHAZIABAD
Province/State:* UTTAR PRADESH	Province/State:* UTTAR PRADESH
Country:* +91 - INDIA	Country:* +91 - INDIA
Pin/Zip Code:* 201014	Pin/Zip Code:* 201014

Address Details

Programmes to Apply (you have to apply atleast one Programme) *

Masters Programmes

- MSc in Applied Mathematics
- MSc in Computer Science
- MSc in Biotechnology
- MA in Economics
- MA in International Relations
- MA in Sociology
- LLM (Master of Laws)

PHD Programmes

- PhD in Mathematics
- PhD in Computer Science
- PhD in Biotechnology
- PhD in Economics
- PhD in International Relations
- PhD in Sociology
- PhD in Legal Studies

SAVE & CONTINUE

Programme Details

After clicking on the Save & Continue button a confirmation page and Registration confirmation notification is displayed to the candidates.



Proceed with the selected programme

Yes

Cancel

Registration Confirm

Dear RAJAN TYAGI,

You have completed the **1st Step** of Registration process for SAU REGISTRATION 2022-2023 SESSION. You are now required to proceed with further steps of Registration in order to successfully register yourself for the SAU REGISTRATION 2022-2023 SESSION.

Complete following steps before the closing date (21 April,2022):

Step 2: Qualification/Experience Details

Step 3: Upload Images

Step 4: Payment

Step 5: Print Registration Form

PROCEED

Click on the proceed button for step 2 of Registration.

ii. STEP 2: Qualification

Step 2 requires candidates to enter Qualification Details carefully as per the selected programmes in step 1. All fields must be filled with correct information. PLEASE AVOID '&' SIGN WHEN ENTERING QUALIFICATION DETAILS

Qualification Details
Applied Programmes:- MSc in Computer Science,PHD in International Relations

10th 12th Bachelor's Degree Master's Degree

For Class 10

Examination Passed *	Year of Passing *
<input type="text" value="CBSE BOARD"/>	<input type="text" value="2015"/>
Evaluation System *	Percentage *
<input type="text" value="PERCENTAGE"/>	<input type="text" value="88"/>
Main Subject Studied *	
<input type="text" value="HINDI, ENGLISH, SSCIENCE AND MATH"/>	

10th

Qualification Details
Applied Programmes:- MSc in Computer Science,PHD in International Relations

10th 12th Bachelor's Degree Master's Degree

For Class 12

Examination Passed *	Year of Passing *
<input type="text" value="CBSE"/>	<input type="text" value="2017"/>
Evaluation System *	Percentage *
<input type="text" value="PERCENTAGE"/>	<input type="text" value="92"/>
Main Subject Studied *	
<input type="text" value="ACCOUNTS, ECONOMIC, MATHS, BUSINESS"/>	

12th

Qualification Details
Applied Programmes:- MSc in Computer Science, PhD in International Relations

10th 12th Bachelor's Degree Master's Degree

For Bachelor's Degree Course

Bachelor's Degree Name (Title) *
BA HONS. POLITICAL SCIENCE

Year of Passing *
2020

Duration of Bachelor's Degree Course *
3

Have You Completed Your Bachelor's Course? *
YES

Examination System *
SEMESTER

Field of Study *
POLITICAL SCIENCE

Evaluation System *
GPA

GPA Obtained *
8.5

Max GPA *
10

Main Subject Studied *
POLITICAL SCIENCE

GO BACK PROCEED TO NEXT

Bachelor's Degree

Qualification Details
Applied Programmes:- MSc in Computer Science, PhD in International Relations

10th 12th Bachelor's Degree Master's Degree

For Master's Degree Course

Master's Degree Name (Title) *
MA POLITICAL SCIENCE

Year of Passing / Expected Year of Passing *
2022

Duration of Master's Degree Course *
2

Have You Completed Your Master's Course? *
NO

Examination System *
SEMESTER

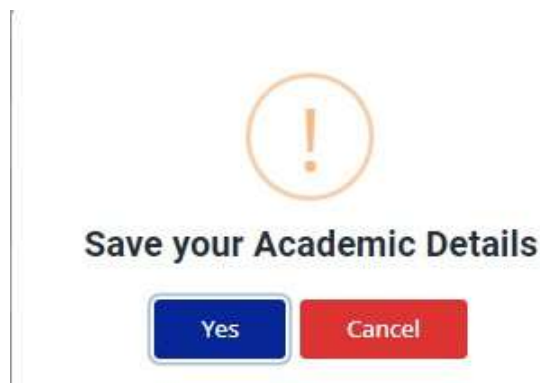
Field of Study *
POLITICAL SCIENCE

Main Subject Studied *
POLITICAL SCIENCE

GO BACK FINAL SUBMIT

Master's degree

The candidates will see a confirmation page after they fill in the Qualification details and a registration confirmation notification after the Qualification details are filled out



Registration Confirm

Dear RAJAN TYAGI,

You have completed the **Step 2: Eligibility Details** of Registration process for SAU REGISTRATION 2022-2023 SESSION. You are now required to proceed with further steps of Registration in order to successfully register yourself for the SAU REGISTRATION 2022-2023 SESSION.

Complete following steps before the closing date (21 April,2022):

- Step 3: Upload Images
- Step 4: Payment
- Step 5: Print Registration Form

[PROCEED](#)

Click on the proceed button for step 3 of Registration.

iii. STEP 3: Upload Images

In Step 3 candidates have to upload their:

- a) Photograph
- b) Signature
- c) Identification Proof

Upload Images

Upload Photo Photograph once uploaded cannot be changed

Upload Signature Signature once uploaded cannot be changed

Identification Proof Identification Proof once uploaded cannot be changed

Click to upload Photo

Click to upload Signature

Click to upload Identification Proof

UPLOAD IMAGES

Upload Images

Candidate must take utmost care while uploading the images since the same cannot be edited at this time. After clicking the Upload Images button, the candidates can proceed to Step 4 of Registration.

STEP 4: Payment

In Step 4, candidates have to check the declaration regarding the correctness of the information provided by them in the different steps of registration process and by clicking on the Pay Your Fee tab, candidates can see a confirmation page and by clicking on the YES tab, candidates are redirected to the payment page from where they can pay their fee

Candidates can pay their fees through:

- a) Credit Card
- b) Debit Card
- c) Net Banking

Payment

Candidate Basic Details

Registration No.	102000	Candidate Name	RAJAN TYAGI
Date of Birth	08/03/1990	Email ID	RAJANTYAGI125000@GMAIL.COM
Mobile No.	9560818295	Mother's Name	KAVITA TYAGI
Father's Name	MUKESH TYAGI	Gender	MALE
Country of Residence	INDIA	Nationality	INDIA
Applied Programmes	MSc in Computer Science, PhD in International Relations		
Payable Amount	₹ 1500.00		

I declare that the information provided in this application is true and correct to the best of my knowledge. I understand that I am being permitted to take the Entrance Test provisionally subject to meeting the minimum prescribed eligibility conditions and verification of documents before admission. If I qualify I will be required to provide additional information and documents. I understand that I am taking the Entrance Test at my own risk and cost with the understanding that if I do not fulfil the minimum eligibility requirements, the admission, if granted, shall be cancelled ipso facto.

[PAY YOUR FEE](#)

Declaration



Confirmation page

General Information

CUSTOMER DETAIL

Applicant Name RAJAN TYAGI

Mobile No 9560818295

Email Id
RAJANTYAGI25000@GMAIL.COM

ADDRESS

South Asian University Akbar Bhawan
Chanakyapuri New Delhi New Delhi
New Delhi

Payment Detail

Total Amount	
Subtotal	₹ 1500.00
Bank Charges	₹ 0.00
TOTAL PAYABLE	₹ 1500

SELECT PAYMENT GATEWAY OPTIONS

Credit Card
(Transaction Charges0)

Debit Card
(Transaction Charges0)

Net Banking
(Transaction Charges0)

I have read and accepted Payment [Terms & Conditions](#)

Payment Now

Payment Page

Confirmation !

Your are going to proceed on payment page for transaction amount of Rs 1500/- by DEBIT CARD

In case of non-receival of the payment receipt, kindly wait for 12 hours, for transaction failure/duplicate payments/refunds etc. kindly reach us on **+91-9810285068, +91-9717894424** or write us at – **technical@sau.int**

Do you want to proceed with this Transaction ?

YES
CLOSE

Confirmation Page

Pay through EASYEMI with HDFC Bank Credit Cards

Billing Information

Amount

₹1500.00

Order No

S100110200...

Merchant

Edufee

Website

<http://edufee.in/>

Your session will expire in 13:57 minutes

HDFC BANK DEBIT CARD

NEW CARD

Card Number

0000-0000-0000-0000

Card number is invalid | Check again

Expiry

01/45

CW ⓘ

...

Name on Card

RAJAN TYAGI

I'm not a robot



reCAPTCHA
Privacy · Terms

PROCEED

Card Details Page

iv. International Payment

Candidate from Outside India who wants to pay the fee in US Dollars click on **Pay in USD(\$)**

Payment

Candidate Basic Details			
Registration No.		Candidate Name	
Date of Birth	28/12/1997	Email ID	
Mobile No.	797897542	Mother's Name	JAMILA A
Father's Name		Gender	FEMALE
Country of Residence	AFGHANISTAN	Nationality	AFGHANI
Applied Programmes	MSc in Applied Mathematics		
Payable Amount	\$ 10.00		
<input checked="" type="checkbox"/> I declare that the information provided in this application is true and correct to the best of my knowledge. I understand that I am being permitted to take the Entrance Test at my own risk and cost with the understanding that if I do not fulfill the minimum eligibility requirements, the admission, if granted, shall be cancelled ipso facto.			

After clicking on **Pay In USD** below window is displayed. After Clicking on **Yes payment page** show.



Proceed with payment

You are redirecting to external Payment Gateway Please use Your Register Email-ID, Mobile No and Address for payment.

Note: Those who are paying the fee from some another bank Account / Card Kindly share the below details at technical@sau.int

td>
Payment Card Holder Name :
Payment Card Holder Email :
Last 4 Digits Card No :
Transaction ID (received to card holder after payment starts with "pi" :
Payment Date & Time :
Payment Amount :
Candidate Registration No :
Candidate Email-ID :
Program Selected :

If the candidate is payment card holder, then fee shall be updated within 24 - 48 hrs otherwise payment shall be updated only after receiving the details email.

In this page candidates will have to fill their own email & contact & other information. After clicking on **Pay** fee shall be submitted.

South Asian University, New Delhi, India

\$10.00

REGISTRATION FEE PAYMENT FOR SOUTH ASIAN
UNIVERSITY, NEW DELHI, INDIA SESSION 2022-2023






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Pay with card

Contact information

<input type="text" value="email@example.com"/>	
<input type="text" value="081234 56789"/>	<input type="text"/>

Card information

<input type="text" value="1234 1234 1234 1234"/>		 
<input type="text" value="MM / YY"/>	<input type="text" value="CVC"/>	

Name on card

Billing address

<input type="text" value="India"/>		<input type="text"/>
<input type="text" value="Address line 1"/>		
<input type="text" value="Address line 2"/>		
<input type="text" value="City"/>	<input type="text" value="PIN"/>	
<input type="text" value="State"/>		

Note :

Those who are paying the fee from other's Bank account kindly share the details on technical@sau.int for updation.

v. STEP 5: Print Form

In Step 5 candidates are allowed to take the printouts of their form filled by them in the different steps of registration only after the confirmation of the Payment.